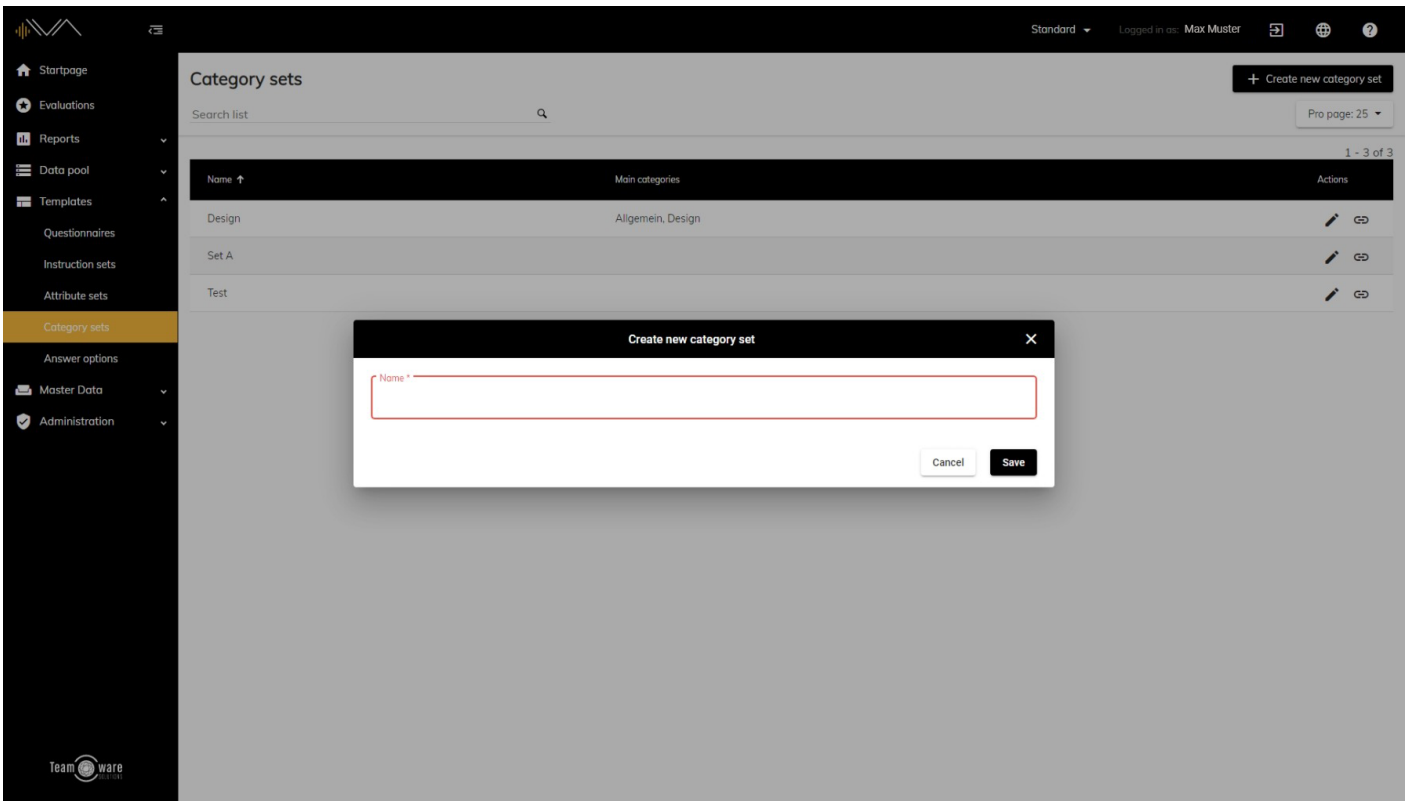
Category sets

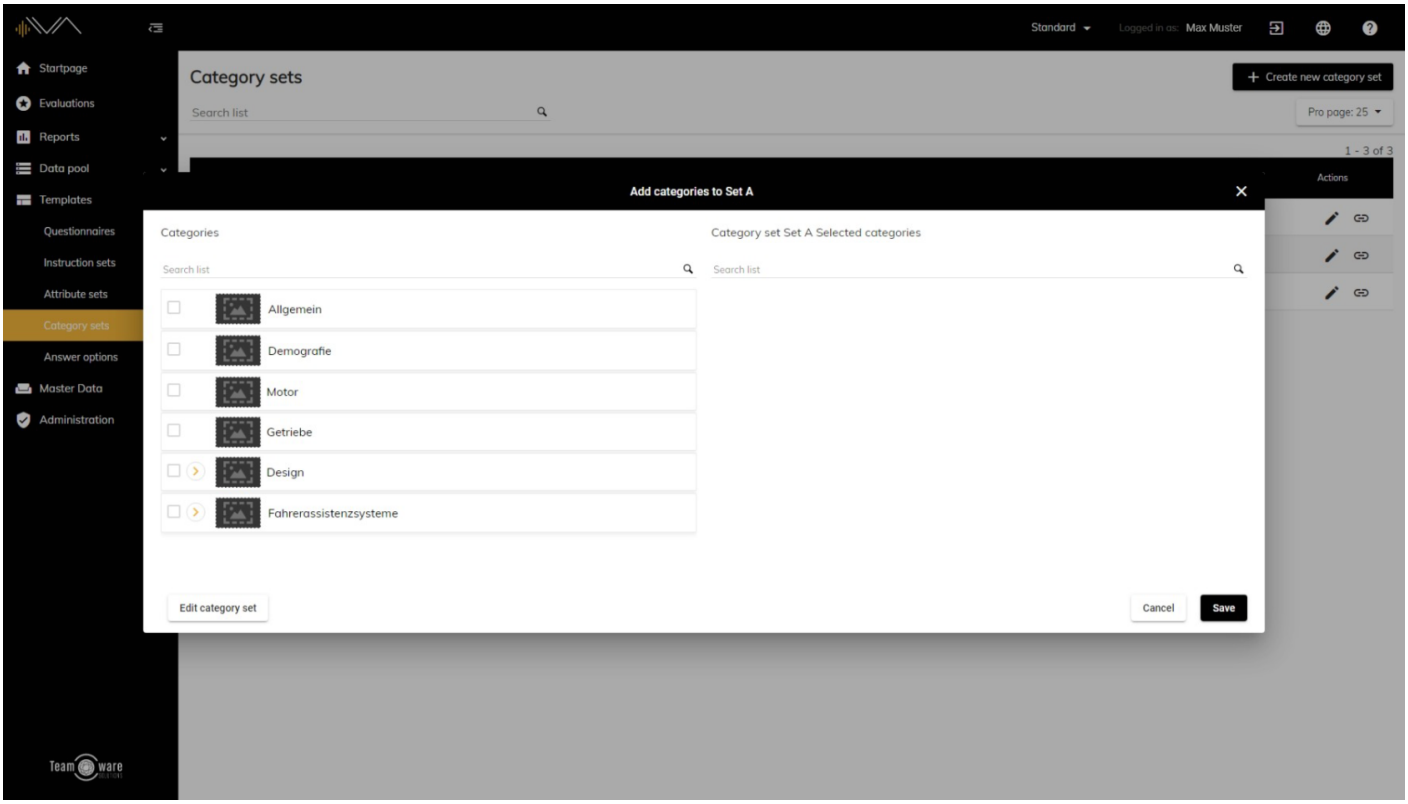
- How do I create a new category set?
- How do I edit a category set?

How do I create a new category set?



To create a new category set, you must first navigate to the appropriate page. To do so, click on Templates -> Category Sets in the left navigation. You will now see an overview with all your existing category sets. Now click on the button "Create new category set" in the upper right corner. In the pop-up that appears, enter a name for the category set and then click "Save". Now a new pop-up will open where you will see a searchable list of all your categories on the left and the categories assigned to your category set on the right. Since you are creating a new set, this list is empty at the moment. You can add a category to your set by checking the checkbox for the appropriate category on the left. When you have added your desired categories, don't forget to click the "Save" button.

How do I edit a category set?



To be able to edit a category set, you must first navigate to the corresponding page. To do this, click on Templates -> Category Sets in the left navigation bar. Select your desired category set there (tip: you can also use the search) and double-click on the corresponding line or alternatively on the pencil icon. Then click the "Assign categoies" button. Now another popup will open where you can see all available categories on the left side and categories assigned to your set on the right side. To add or remove a category, check or uncheck the box to the left of the respective attribute. When you are done editing, don't forget to click the "Save" button.