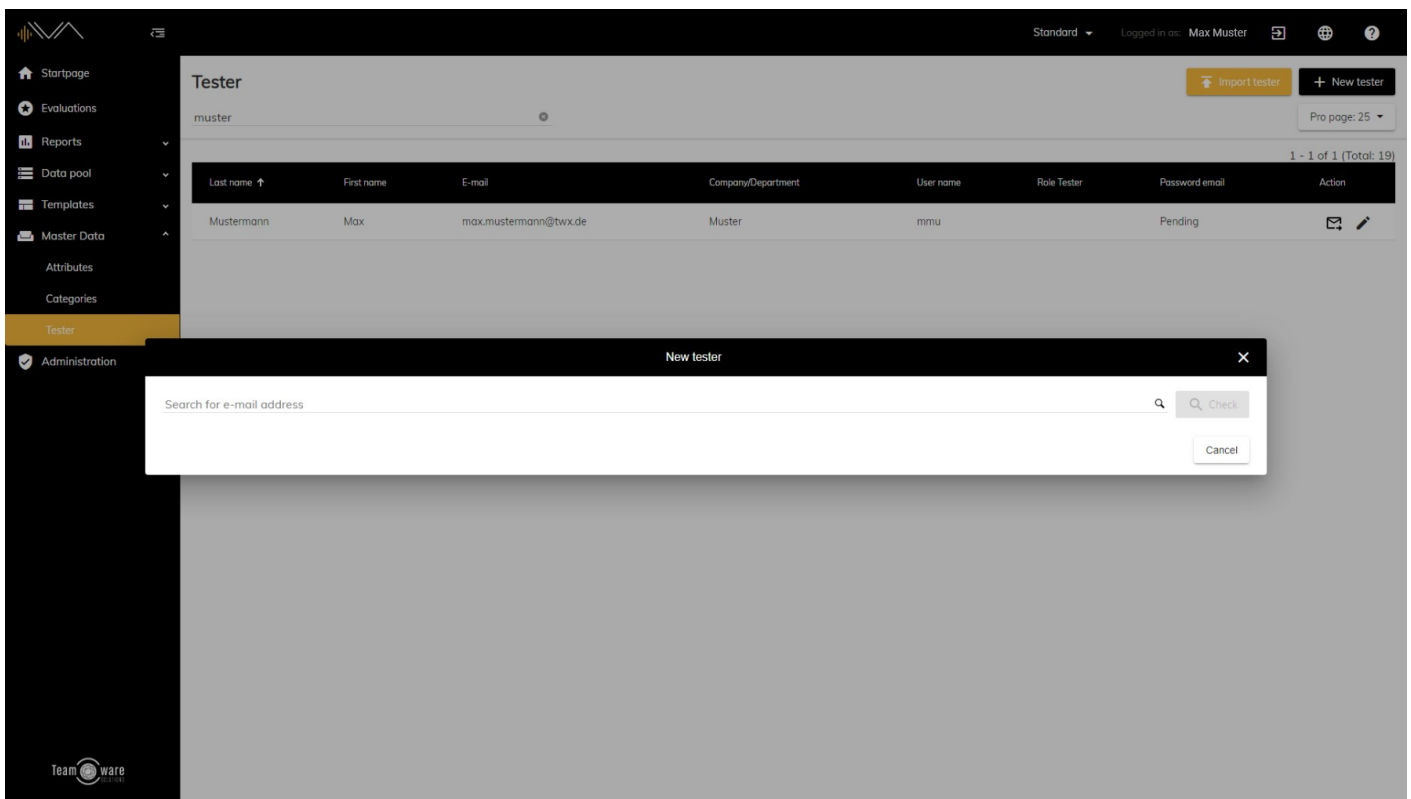# How can I add a new tester?

To do this, first click on Master data in the navigation and then on Testers. Now you will see a list of all existing testers. You now have the option to import testers or to manually create a new tester. For the first option, a CSV template is available for download, which you can upload again after filling it with your data. For the second option, a popup opens where you enter the corresponding e-mail address. Then it will be checked if the e-mail is already stored in the system. If not, a new button called "Create new tester" will appear. There you enter the first name, the last name, the e-mail and optionally the company or department. In addition, you can decide whether your own login data should be generated for the user. This is the prerequisite for the tester to be able to log in to the (web) app himself. In this case, you still specify a user name. At the end, remember to press the Save button.

Revision #2
Created 3 March 2021 09:02:54
Updated 3 January 2023 08:25:38