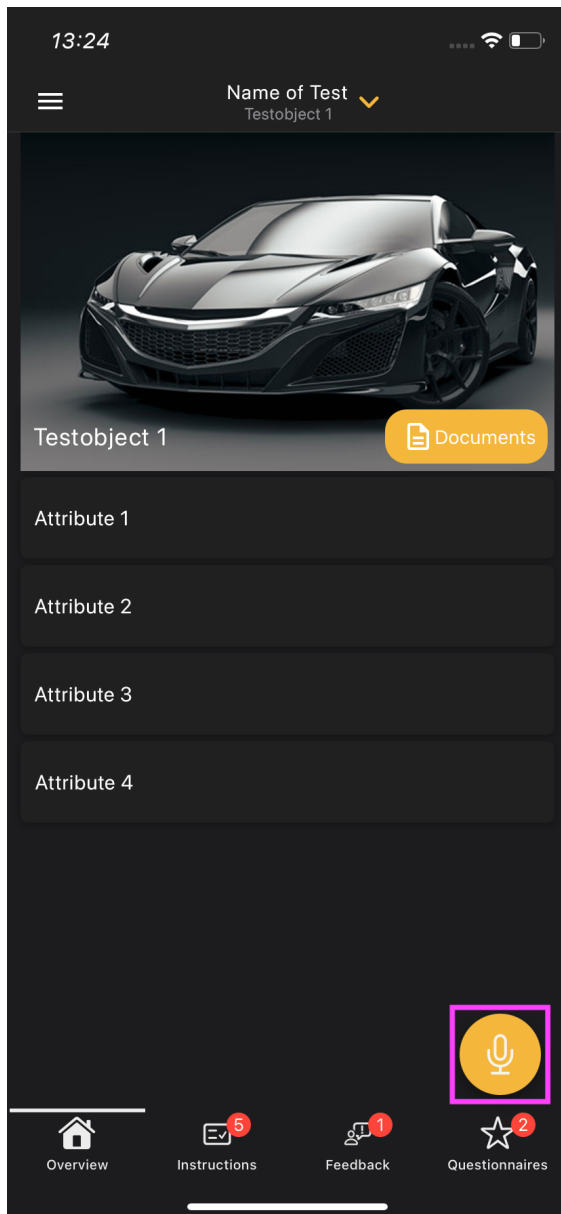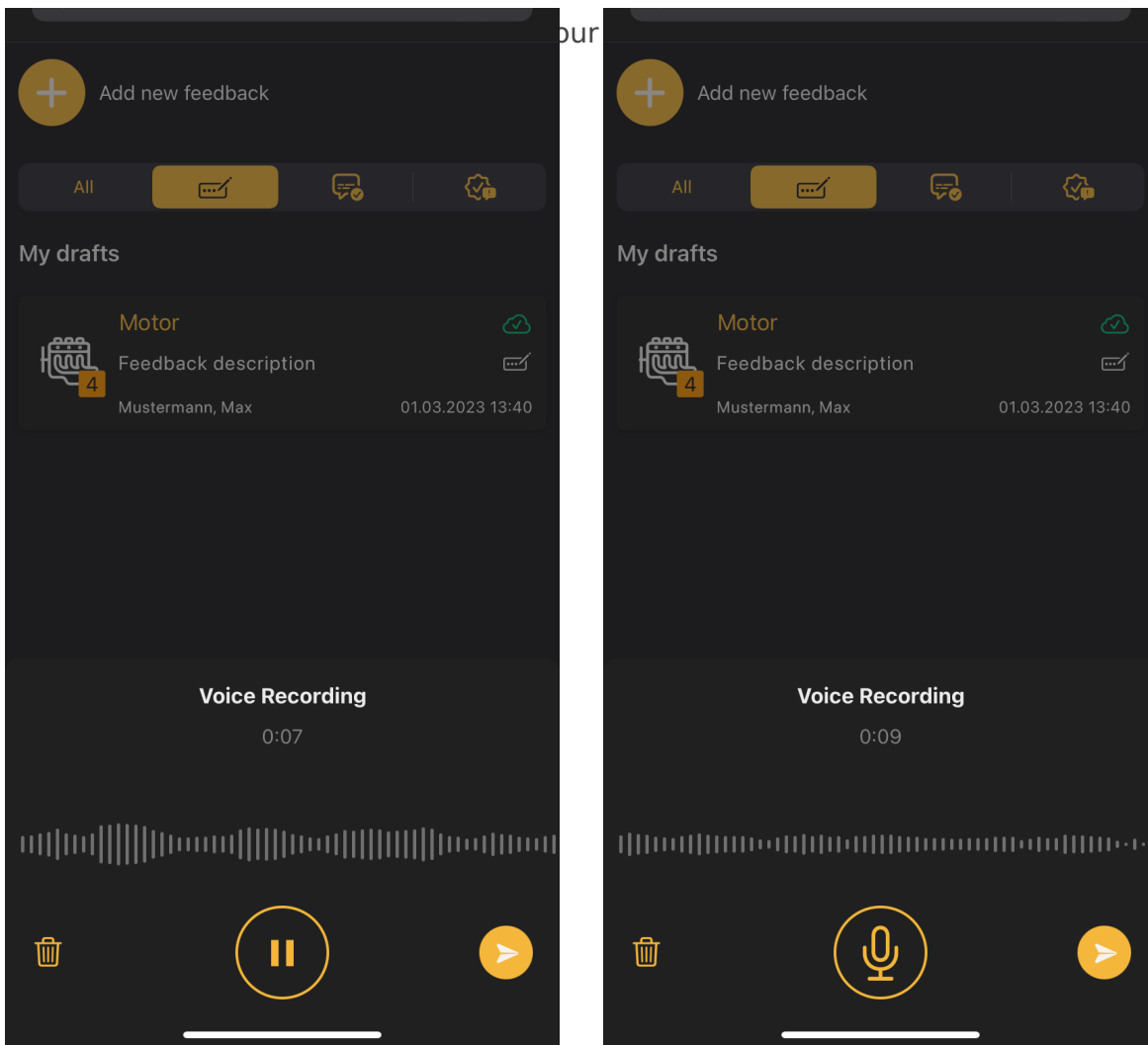# 13.1 Using speech-to-text

At the bottom right of the display, there is a microphone icon that you can click to start the speech recording.

During voice recording you will see the voice amplitude, which will help you to check if the recording is running and your voice is being recognized.
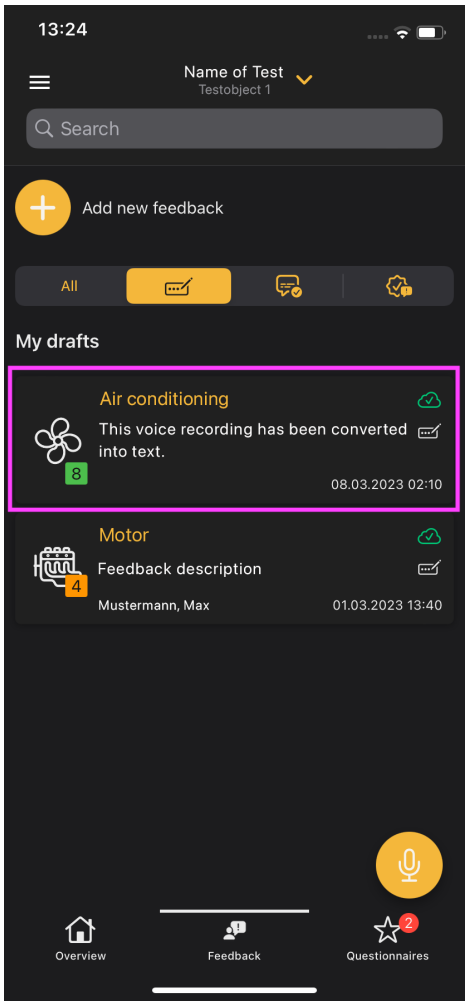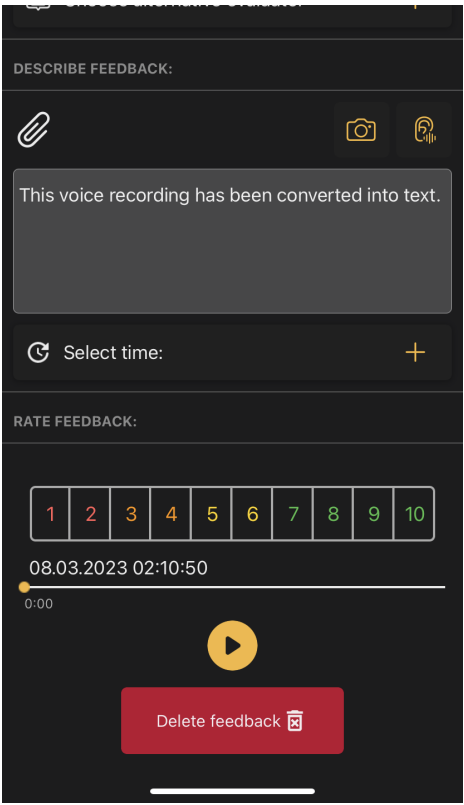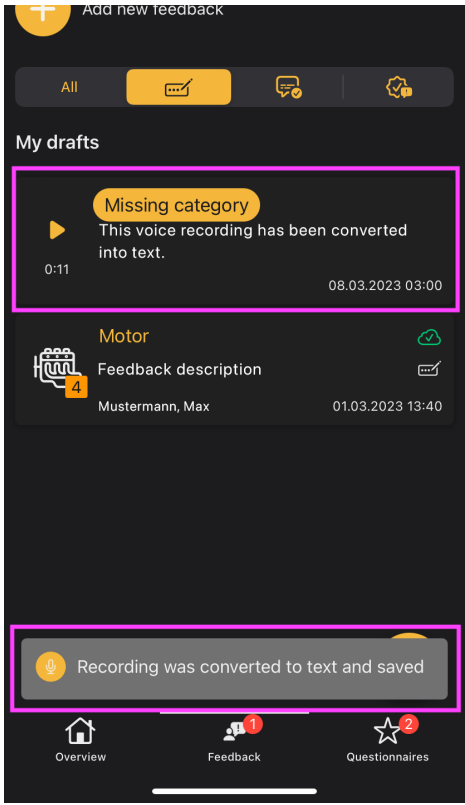
Below the voice amplitude are the elements for controlling the recording:

- Delete button: Delete the recording
- Pause or microphone button: Stop or resume recording
- Arrow button: Save the recording

If you are in a moving vehicle, the voice recording will automatically start in driving mode. While in driving mode, click on the microphone icon. The recording can be stopped again at any time by clicking this button once again. In addition, you have the option to delete the recording via the "Delete" button above or to save it with the yellow button below.

After saving, the recording is automatically converted to text and is available for further editing in the feedback list. At this point, the feedback is still incomplete. To complete it, the mandatory information for each feedback must be added here. The mandatory information are the rating assigned to the feedback and the selection of a category.

Screen 1 (left top)

Add new feedback

All | | |

My drafts

> **Missing category**
> This voice recording has been converted into text.
> 0:11
> 08.03.2023 03:00

Motor ☁
Feedback description
4
Mustermann, Max   01.03.2023 13:40

🎤 Recording was converted to text and saved

Overview | Feedback ① | Questionnaires ②

Screen 2 (right top)

DESCRIBE FEEDBACK:

📎   📷 🔈

This voice recording has been converted into text.

🕐 Select time: +

RATE FEEDBACK:

1	2	3	4	5	6	7	8	9	10

08.03.2023 02:10:50

0:00

▶

Delete feedback 🗑

Screen 3 (bottom)

13:24

≡   **Name of Test** ⌄
           Testobject 1

🔍 Search

➕ Add new feedback

All | | |

My drafts

> **Air conditioning** ☁
> This voice recording has been converted into text.
> 8
> 08.03.2023 02:10

Motor ☁
Feedback description
4
Mustermann, Max   01.03.2023 13:40

🎤

Overview | Feedback ① | Questionnaires ②

The speech-to-text function is not to be confused with the sound recording, which can only be inserted as an attachment in the feedback and, unlike the speech-to-text function, cannot be converted into text.