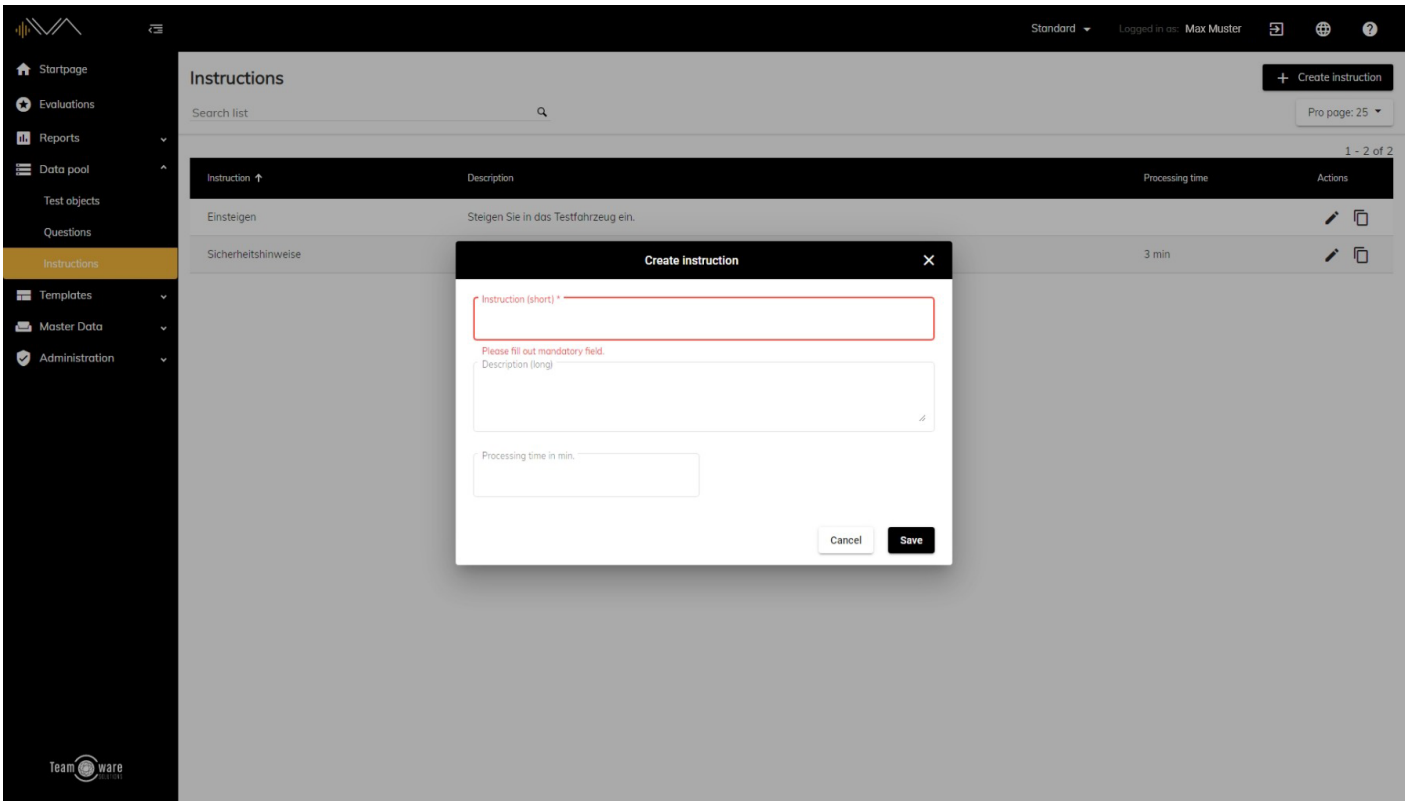
How do I create a new instruction?



Navigate to the Data Pool > Instructions menu item and then click the Create Instruction button at the top right of the page. A pop-up dialog for creating a new instruction for the active division will appear. You can now add the following entries:

Instruction (mandatory field): enter a short and fitting name for your instruction here.

Description (optional): If required, you can add a descriptive text here to formulate your instruction in more detail or to explain individual steps in more detail.

Processing time in minutes (optional): You can enter an estimated time for processing your instruction. This way, an approximate duration for processing a created instruction catalog can be calculated.

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